

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, AUGUST 1, 2017 AT APPROXIMATELY 6:01 P.M. IN THE
COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT
2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, Finance Director Dean Lundell, Fire Chief Mike Watson, Police Chief Robby Russo, Public Works Director Matt Shipp, Community Development Director Brian Berndt, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf.

Mayor Pro Tem Scott Bracken called the meeting to order and welcomed all those present to the meeting. He informed those present that Mayor Cullimore would be joining the meeting a shortly.

1. Public Relations Report

Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and events of the city.

2. Planning and Economic Development Report

a. Development Activity Report

Community Development Director, Mr. Brian Berndt, reviewed with the Council the Development Activity Report reviewing all commercial and residential development projects for the last month.

b. SL County Stakeholder Questionnaire regarding Wasatch Canyons

Community Development Director, Mr. Brian Berndt, informed the City Council that Salt Lake County has requested feedback regarding their planning for the Wasatch Canyons. Mr. Berndt reviewed the questionnaire with the Council and received feedback before responding to the questionnaire.

c. Planning Commission meeting of August 2, 2017

Mr. Brian Berndt, Director of Community and Economic Development, reported on the upcoming Planning Commission meeting.

3. Public Works Report

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week.

- a. Public Works Yard update

Mr. Matthew Shipp, Public Works Director, reported on the ongoing construction of the public works yard on 3000 East.

4. **Public Safety Reports**

- a. Unified Fire Authority

Assistant Fire Chief Mike Watson reported on noteworthy events of the week.

- b. Police Department

Police Chief Robby Russo reported on noteworthy events of the week.

5. **City Manager/Assistant City Manager Report**

- a. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

6. **Mayor/City Council Reports**

- a. Wasatch Front Regional Council Public Works Committee – Mayor Cullimore

Mayor Cullimore reported on the recent Wasatch Front Regional Council Public Works Committee meeting.

7. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** Oct 31, Dec 5 & 26
- b. August 4-5 - CH Arts Council Presents 'Annie'.
- c. August 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
- d. August 15 - Primary Election Day
- e. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
- f. August 29 - Board of Canvass Meeting @ 6:00 p.m.
- g. August 29 - *YCC Dinner with the Mayor @ 6:15 p.m.*
- h. August 30 – Police Banquet
- i. September 4 – Labor Day, City offices closed
- j. **September 9 – Big Cottonwood Canyon Marathon and Half.**
- k. September 13-15 – Utah League of Cities and Towns Fall Conference
- l. September 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*

- m. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- n. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- o. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- p. November 7 - Election Day
- q. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- r. December 5 - *City Employees Christmas Party*
- s. December 15 - Noon to 2:00 pm - *Sub For Santa* Open House

8. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

At 8:14 p.m. Councilman Tee Tyler made a Motion to close the Work Session and move to a closed meeting. Councilman Mike Peterson seconded the Motion. The Motion passed unanimously.

At 9:00 p.m. Councilman Tee Tyler made a Motion to close the closed meeting, resume the City Council Work Session and Adjourn. Councilman Mike Peterson seconded the Motion. The Motion passed unanimously.

9. ADJOURN

The City Council Work Session adjourned at 9:00 p.m.